

**PETITION PACKET**  
**ADMINISTRATION COMMISSION**  
**STATE OF FLORIDA**

**Sheriff Budget Proceedings**

**Chapter 28-43**

**PETITION**  
**ADMINISTRATION COMMISSION**  
**STATE OF FLORIDA**

IN RE:

Appeal of:

\_\_\_\_\_  
Sheriff of \_\_\_\_\_ County, Florida

**P E T I T I O N**

COMES NOW \_\_\_\_\_, Sheriff of \_\_\_\_\_ County, Florida (through his undersigned attorney) and by this Petition files **his/her** Appeal to the Administration Commission pursuant to the provisions of s. 30.49, F.S., from the action and decision of the \_\_\_\_\_ County Board of County Commissioners, of the proposed budget as submitted by the Petitioner for the operation of the \_\_\_\_\_ County Sheriff's Office for the Fiscal Year beginning October 1, 20\_\_ and ending September 30, 20\_\_, and in support of such petition attaches hereto copies of the budget proposed by the Petitioner, the budget as approved by the respondent Board of County Commissioners, and other documents prepared in the form and manner prescribed by the Executive Office of the Governor and approved by the Administration Commission, all of which are incorporated herein by this reference. Petitioner asserts the following as the reasons and/or grounds for his/her appeal:

**(Please attach additional page(s) to this form stating the reasons and/or grounds for the appeal.)**

Respectfully submitted,

\_\_\_\_\_  
Sheriff of \_\_\_\_\_ County, Florida

# Exhibit A

XXXX County Sheriff's Office	Budget for Fiscal Year 20__-20__ Appeal to the Administration Commission					Exhibit A Summary of Budget by Functional Category Page X of X Pages		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Approved Budget	Approved Budget	Sheriff's Request	County Commission Approved	Approved Over/Under	Appealed to Administration Commission	Executive Office of the Governor	Administration Commission
Functional Category	FY 20__ - __	FY 20__ - __	FY 20__ - __	FY 20__ - __	Requested	Amounts	Recommendation	Approved
General Law Enforcement								
Corrections								
Court Services								
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Narrative:								

# Exhibit B

XXXX County Sheriff's Office	Budget for Fiscal Year 20__-20__ Appeal to the Administration Commission					Exhibit B Summary of Budget by Object Code Page X of X Pages		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Approved Budget	Approved Budget	Sheriff's Request	County Commission Approved	Approved Over/Under	Appealed to Administration Commission	Executive Office of the Governor	Administration Commission
Object Codes	FY 20__ -	FY 20__ -	FY 20__ -	FY 20__ -	Requested	Amounts	Recommendation	Approved
<i>General Law Enforcement</i>								
Personnel Services								
Operating Expenses								
Capital Outlay								
Debt Service								
Grants and Aids								
Other Uses								
<b>Total:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Corrections</i>								
Personnel Services								
Operating Expenses								
Capital Outlay								
Debt Service								
Grants and Aids								
Other Uses								
<b>Total:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## Exhibit B

<i>Court Services</i>								
Personnel Services								
Operating Expenses								
Capital Outlay								
Debt Service								
Grants and Aids								
Other Uses								
<b>Total:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total of all Object Codes:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Narrative:

# Exhibit C

XXXX County Sheriff's Office	Budget for Fiscal Year 20__-20__ Appeal to the Administration Commission	Exhibit C - Detail of Personnel Services in the XXX Functional Category Page X of X Pages
(1)	(2)	
Sub-Object Codes	Sheriff's FY 20__-20__ Request	
<i>Current Positions</i>		
<b>11 Executive Salaries</b>		
<b>12 Regular Salaries and Wages</b>		
<b>13 Other Salaries and Wages</b>		
<b>14 Overtime</b>		
<b>15 Special Pay</b>		
<b>16 Compensated Annual Leave</b>		
<b>17 Compensated Sick Leave</b>		
<b>18 Compensated Compensatory Leave</b>		
<b>21 FICA Taxes</b>		
<b>22 Retirement Contributions</b>		
<b>23 Life and Health Insurance</b>		
<b>24 Workers' Compensation</b>		
<b>25 Unemployment Compensation</b>		
<b>26 Other Post-Employment Benefits</b>		
<b>TOTAL</b>	\$0.00	
<i>New Positions</i>		
<b>11 Executive Salaries</b>		
<b>12 Regular Salaries and Wages</b>		
<b>13 Other Salaries and Wages</b>		
<b>14 Overtime</b>		
<b>15 Special Pay</b>		
<b>16 Compensated Annual Leave</b>		
<b>17 Compensated Sick Leave</b>		
<b>18 Compensated Compensatory Leave</b>		
<b>21 FICA Taxes</b>		
<b>22 Retirement Contributions</b>		
<b>23 Life and Health Insurance</b>		
<b>24 Workers' Compensation</b>		
<b>25 Unemployment Compensation</b>		
<b>26 Other Post-Employment Benefits</b>		
<b>TOTAL</b>	\$0.00	
<b>TOTAL PERSONNEL SERVICES BUDGET</b>	\$0.00	







# Exhibit F

XXXX County Sheriff's Office	Budget for Fiscal Year 20__-20__ Appeal to the Administration Commission	Exhibit F - Detail of Operating Expenses in the XXX Functional Category Page X of X Pages
(1)	(2)	
Sub-Object Codes	Sheriff's FY 20__-20__ Request	
<b>31 Professional Services</b>		
<b>32 Accounting and Auditing</b>		
<b>33 Court Reporter Services</b>		
<b>34 Other Services</b>		
<b>35 Investigations</b>		
<b>36 Pension Benefits</b>		
<b>40 Travel and Per Diem</b>		
<b>41 Communications Services</b>		
<b>42 Freight and Postage Services</b>		
<b>43 Utility Services</b>		
<b>44 Rentals and Leases</b>		
<b>45 Insurance</b>		
<b>46 Repair &amp; Maintenance Services</b>		
<b>47 Printing and Binding</b>		
<b>48 Promotional Activities</b>		
<b>49 Other Charges &amp; Obligations</b>		
<b>51 Office Supplies</b>		
<b>52 Operating Supplies</b>		
<b>53 Road Materials and Supplies</b>		
<b>54 Books, Publications &amp; Subscriptions</b>		
<b>55 Training</b>		
<b>59 Depreciation</b>		
<b>TOTAL OPERATING EXPENSES BUDGET</b>	\$0.00	

# Exhibit G

XXXX County Sheriff's Office	Budget for Fiscal Year 20__-20__ Appeal to the Administration Commission			Exhibit G - Detail of Capital Outlay in the XXX Functional Category Page X of X Pages
(1)	(2)	(3)	(4)	
Sub-Object Codes	Sheriff's FY 20__-20__ Request	Items	Number of Items	
<b>61 Land</b>				
<b>62 Buildings</b>				
<b>63 Infrastructure</b>				
<b>64 Machinery &amp; Equipment</b>				
<b>65 Construction in Progress</b>				
<b>66 Books, Publications, and Library Materials</b>				
<b>67 Works of Art</b>				
<b>68 Intangible Assets</b>				
<b>TOTAL CAPITAL OUTLAY BUDGET</b>	<b>\$0.00</b>			

# Exhibit H

XXXX County Sheriff's Office	Budget for Fiscal Year 20__-20__ Appeal to the Administration Commission	Exhibit H - Detail of Debt Service / Grants & Aids / Other Uses in the XXXX Functional Category Page X of X Pages
(1)	(2)	
Sub-Object Code	Sheriff's FY 20__-20__ Request	
<i>Debt Service</i>		
<b>71 Principal</b>		
<b>72 Interest</b>		
<b>73 Other Debt Service Cost</b>		
<b>TOTAL DEBT SERVICES BUDGET</b>	\$0.00	
<i>Grants &amp; Aids</i>		
<b>81 Aids to Government Agencies</b>		
<b>82 Aids to Private Organizations</b>		
<b>83 Other Grants and Aids</b>		
<b>TOTAL GRANTS &amp; AIDS BUDGET</b>	\$0.00	
<i>Other Uses</i>		
<b>91 Intragovernmental Transfers</b>		
<b>92 Advances</b>		
<b>93 Nonoperating Interest - Proprietary Funds</b>		
<b>94 Nonoperating Grant Expense - Proprietary Funds</b>		
<b>95 Other Nonoperating Uses - Proprietary Funds</b>		
<b>99 Other Uses</b>		
<b>TOTAL OTHER USES BUDGET</b>	\$0.00	